

Warrior Holiday Bazaar

Information for Crafters and Vendors

Location: Portage High School Cafeteria, Gym and Commons

Address: 301 East Collins Street

Portage, WI 53901

Date: Saturday, November 23 ,2019

Time: 9:00AM- 2:00PM

The cost is \$25.00 per space. Tables are available if needed for \$5 per table. You are welcome to bring your own.

The school will be open starting at 7am for set up on Saturday morning. All crafters and vendors must be completely set up and ready by 9:00 AM. Clean up and checkout will start no earlier than 2:00 PM.

Interested participants will need to complete the attached form and mail it with a check to

Heather Budka

Portage High School

301 E. Collins Street

Portage, WI 53901

All spaces and tables are first come first served. Crafters and vendors will be approved upon receipt of the payment/ information form and contact by mail or email. No refunds will be given. Space will be limited and once it is full we will close the sign up.

If you have any questions or concerns, please contact

Heather at budkah@portage.k12.wi.us or

Becky at kopfhamerb@portage.k12.wi.us

Phone: (608) 742-8545 ext.1104- please keep in mind that this is our classroom phone number. At times we will not be able to answer the phone.

For more info. check out www.warriorbazaar.weebly.com

All proceeds from table rentals will go to support the Portage High School IDS classroom.

Additional Guidelines and Information

- ★ DO NOT CALL the HIGH SCHOOL. This is a non school event. If you have questions please call the number given above.
- ★ Crafters and vendors may park and unload in front of the building. Vehicles need to be moved to the parking lot.
- ★ Animals are not allowed.
- ★ Please note on application if there is a need for electricity.
- ★ There will be a concession stand available for food and drink

- ★ All vendors willing to donate a basket or item (value \$15- \$20) for a prize drawing, will be entered into a drawing to receive their space rental fee back. Please note if you will be donating an item(s).

APPLICATION FOR CRAFTERS/ VENDORS

Full Name:

Address:

Phone or cell phone:

Email:

Type of inventory you will be selling

Will you be donating an item for drawing?

If yes, please give brief description.

Number of spaces needed:

(\$25.00 per space)

Number of tables needed:

(\$5.00 per table)

Please sign that you have read the information form, completed the application, and agree to the terms of the Warrior Holiday Bazaar .

Signature:

Date:

Complete this application and mail it along with a check to:

Heather Budka
Portage High School
301 E. Collins Street
Portage, WI 53901